

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
JULY 22, 2013 – REGULAR SESSION**

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on July 22, 2013 for a Roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room, Annex Building, 1 NE 6th Street, Coupeville, Washington. Other topics for the Regular Session followed at 6:00 p.m. as shown on the agenda. Commissioner Jill Johnson was present, Commissioners Emerson and Price Johnson were excused.

ROUNDTABLE WITH ISLAND COUNTY
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS
[Audio Recording](#)

Elected Officials and Appointed Department Heads Attending:

Melanie Bacon	Keith Higman	Dan Sherk – <i>Excused</i>
Greg Banks – <i>Excused</i>	Jill Johnson	Debra Van Pelt – <i>Excused</i>
Robert Bishop – <i>Excused</i>	Tim Lawrence	Dave Wechner
Mark Brown	Elaine Marlow	
Sheilah Crider	Ana Maria d. Nuñez	
Kelly Emerson – <i>Excused</i>	Bill Oakes	
Mary Engle – <i>Excused</i>	Brooke Powell	
Jackie Henderson	Helen Price Johnson – <i>Excused</i>	

Together with the monthly departmental roundtable reports by Elected Officials and Appointed Department Heads, agenda items included:

Revisions Planned for the Personnel Policy and Procedures Manual – Melanie Bacon

Ms. Bacon reviewed the suggested changes to the Manual, soliciting input with regard to policy changes thus far. Following discussion it was agreed that Ms. Bacon will incorporate recommended revisions and return the document to a future Roundtable meeting for additional conversation.

IT Strategy Team Update

- Document Management – Brooke Powell
- Email Management – AnaMaria Nunez
- Website Upgrade – Keith Higman
- GIS Project Update – Bill Oakes

Roundtable adjourned at 12:11 p.m. The next Roundtable is scheduled for August 26, 2013 at 11:00 a.m.

The Board of Island County Commissioners (including Diking Improvement District #4) met at 6:00 p.m. to consider items contained on the agenda. Commissioners Johnson and Emerson were in attendance, Commissioner Price Johnson attended via telephone.

The meeting began with the Pledge of Allegiance.

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Note: To view the video recording of this meeting, go to the County's [website](#) or directly to [the video](#). If you are interested only in a specific topic, click on the timestamp located on [the agenda](#) for that particular issue to hear the discussion.

ACTION TO AMEND THE AGENDA:

Motion by Commissioner Emerson to approve the agenda as amended, second by Commissioner Price Johnson. Motion carried 3-0

ADDED TO THE CONSENT AGENDA

- **Item 22, Contract Amendment 1, National Estuary Program (NEP) Grant Agreement**

PUBLIC INPUT OR COMMENTS

[Documents on file with the Clerk of the Board]

Public input or comments were offered by:

- Rufus Rose
- Carol Wilkerson
- Ray Gabelein

CONSENT AGENDA

[Documents on file with the Clerk of the Board]

Pre-audited bills:	\$239,659.99
Vouchers:	\$500,489.40
Electronic funds transfers:	\$307,018.62
Payroll:	\$561,853.61
Minutes:	None

Commissioners

Opportunity Council 2013 Affordable Housing Program Application – Reduction of Substandard Properties Certification. The Opportunity Council is applying for \$700,000 in funding from the Federal Home Loan Bank (FHLB) to provide home rehabilitation services for low-income homeowners in Island County. It is a requirement of the FHLB to have a substandard housing certification signed by a local official.

Public Health

- Contract with WA State Department of Social and Health Services – Early Family Support Services (EFSS). Provides home visits by a public health nurse to Child Protective Services referral families. Contract No. 1363-78353; Contract Amount: \$9,498.00 (RM-HLTH-2013-205)
- Contract with WA State Department of Social and Health Services – Early Intervention Program (EIP). Early intervention to prevent child abuse and to try to prevent necessity to enter child protective services system. Contract No. 1363-78354; Contract Amount: \$15,260 (RM-HLTH-2013-236)
- Contract with WA State Department of Social and Health Services – WorkFirst/Children with Special Needs. Contract continues program to provide a public health nurse's evaluation of children with medical, developmental or behavioral problems to assist DSHS in determining

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parent's level of ability to work outside the home. Contract No. 1363-81228; Contract Amount: \$3,200 (RM-HLTH-2013-239)

- Contract with Whidbey Island Conservation District. Provides services for the Maxwelton Watershed as part of the Pollution Identification and Correction Program, required under the WA State Department of Health Consolidated Contract No. C16886-6. Services to include livestock water quality survey, farm planning, technical and cost share assistance. Contract No. HD-09-2013; Contract Amount: \$13,000 (RM-HLTH-2013-218)
- Contract with Snohomish Conservation District. Provides services for the Triangle Cove Watershed as part of the Pollution Identification and Correction Program, required under the WA State Department of Health Consolidated Contract No. C16886-6. Services to include livestock water quality survey, farm planning, technical and cost share assistance. Contract No. HD-10-2013; Contract Amount: \$29,000. (RM-HLTH-2013-219)

Public Works – County Roads

- Bid Award – Terry's Corner, Phase 4; CRP 11-06, JO #01030; Award to Colacurcio Brothers, Inc.; Amount: \$443,052.60
- Bid Award – Profiled Plastic Line Installation; CRP 11-01 & CRP 09-06, JO 00972-A; Award to Specialized pavement Marking, Inc.; Amount: \$561,764.08
- Resolution C-73-13 (R-37-13) Surplus of County Property - John Deere 120LC Excavator/Trackhoe (Yr 2000)
- Bid Award - One (1) New Excavator/Trackhoe; Award to Modern Machinery Company, Inc.; Amount: \$144,932.97 (incl. WSST and Trade-in)
- Purchase Order 9581 – Modern Machine Co. Inc., Komatsu PC-160 LC-8 Excavator/Trackhoe; Amount: \$144,932.97 (RM-PW-2013-233) (PW-1320-109)
- Agreement – City of Langley; Reimbursable Agreement/2013 HMA Whidbey Overlays; CRP 13-02, JO # 0111 (RM-PW-2013-167) (PW-1320-083)

Superior/Juvenile Courts

Food Service Operating Agreement, Renewal/Amendment 2 with Consolidated Food Management, Inc. to provide food services for the Island County Jail and Island County Juvenile Detention. Estimated Amendment Amount: \$38,718 (RM-JUV-2013-191)

ADDED TO THE CONSENT AGENDA

Planning & Community Development

Contract Amendment 1 - National Estuary Program (NEP) Grant Agreement with WA State Department of Commerce Local Government and Infrastructure Division Growth Management Services. Funding to assist in updating the Fish and Wildlife Habitat Conservation Areas (FWHCA) element of the Island County Critical Areas Ordinance to be consistent with the Growth Management Act (RCW 36.70.A). The contract amendment shifts several of the task completion dates with no change to contract amount. Contract No.12-63401-010; Amount: \$250,000 through June 15, 2015 (RM-PLAN-2013-253)

ACTION TAKEN:

Motion by Commissioner Emerson to approve the Consent Agenda as amended, second by Commissioner Price Johnson. Motion carried 3-0

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REGULAR AGENDA

[Documents on file with the Clerk of the Board]

Commissioners

Consider Appointments and/or Re-Appointments to Boards and Committees
Recommendation of Appointment/Re-Appointment to the Board of Equalization, Positions # 5, 6 & 7

ACTION TAKEN:

Motion by Commissioner Price Johnson to appoint David Haworth to Position #5, Hanny Lentsch to Position #6, and Dennis Nealon to Position #7 on the Board of Equalization, second by Commissioner Emerson. Motion carried 3-0

At 6:11 p.m., the Board recessed

At 6:15 p.m., the Board reconvened Regular Session

PUBLIC HEARINGS

[Documents on file with the Clerk of the Board]

Public Works – County Roads

6:15 p.m. Public Hearing: Ordinance C-47-13 (R-01-13) Regulating Speed Limit on Bob Galbreath Road Amending Island County Code, Title X, Chapter 10.01

Bill Oakes, Public Works Director, provided the staff report. He indicated that the existing speed limit is 50 miles per hour. The Engineering recommendation was to lower the speed limit to 45 miles per hour, but the Board's direction following an earlier public hearing was to instead lower the speed limit to 40. The ordinance would set the speed limit of 40 miles per hour from Surface Road north to Zimmerman Road to the point where Bob Galbreath becomes Wilkinson Road.

There being no public testimony, the public hearing was closed.

ACTION TAKEN:

Motion by Commissioner Emerson to adopt Ordinance C-47-13 (R-01-13) Regulating Speed Limit on Bob Galbreath Road Amending Island County Code, Title X, Chapter 10.01, second by Commissioner Price Johnson. Motion carried 3-0

6:15 p.m. Public Hearing: Ordinance C-48-13 (R-02-13) Regulating Speed Limit on Coles Road Amending Island County Code, Title X, Chapter 10.01

Mr. Oakes provided the staff report. Law enforcement with the City of Langley requested that the speed limit be lowered on Coles Road when approaching Langley. The Engineer's recommendation is to lower the 50 miles per hour speed limit to 40.

There being no public testimony, the public hearing was closed.

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ACTION TAKEN:

Motion by Commissioner Emerson to adopt Ordinance C-48-13 (R-02-13) Regulating Speed Limit on Coles Road Amending Island County Code, Title X, Chapter 10.01, second by Commissioner Price Johnson. Motion carried 3-0

6:15 p.m. Public Hearing: Ordinance C-49-13 (R-03-13) Regulating Speed Limit on Lowell Point Road Amending Island County Code, Title X, Chapter 10.01

Mr. Oakes again provided the staff report. The Engineer's recommendation was to lower the speed limit from 50 to 45 miles per hour, but the Board at an earlier public hearing directed that the speed limit be instead 35 miles per hour for the entire length of Lowell Point Road. The ordinance reflects 35 miles per hour.

There being no public testimony, the public hearing was closed.

ACTION TAKEN:

Motion by Commissioner Emerson to adopt Ordinance C-49-13 (R-03-13) Regulating Speed Limit on Lowell Point Road Amending Island County Code, Title X, Chapter 10.01, second by Commissioner Price Johnson. Motion carried 3-0

6:15 p.m. Public Hearing: Ordinance C-50-13 (R-04-13) Regulating Speed Limit on Wilkinson Road Amending Island County Code, Title X, Chapter 10.01

Mr. Oakes, providing the staff report, indicated that the Engineer's recommendation was to lower the 50 miles per hour speed limit to 45. The Board, however, at an earlier public hearing, directed that the speed limit be reduced further to 40 miles per hour. The ordinance reflects 40 miles per hour.

There being no public testimony, the public hearing was closed.

ACTION TAKEN:

Motion by Commissioner Emerson to adopt Ordinance C-50-13 (R-04-13) Regulating Speed Limit on Wilkinson Road Amending Island County Code, Title X, Chapter 10.01, second by Commissioner Price Johnson. Motion carried 3-0

6:15 p.m. Public Hearing: Ordinance C-51-13 (R-20-13) Regulating Speed Limit on Elger Bay Road Amending Island County Code, Title X, Chapter 10.01

Mr. Oakes provided the staff report, saying that the ordinance would set a school speed limit in the vicinity of Elger Bay Elementary School of 20 miles per hour from 8:30 to 10:30 in the morning and 3:00 to 4:00 in the afternoon on days when school is in session.

There being no public testimony, the public hearing was closed.

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ACTION TAKEN:

Motion by Commissioner Emerson to adopt Ordinance C-51-13 (R-20-13) Regulating Speed Limit on Elger Bay Road Amending Island County Code, Title X, Chapter 10.01, second by Commissioner Price Johnson. Motion carried 3-0

COMMISSIONERS COMMENTS AND ANNOUNCEMENTS

Commissioner Emerson

No comment

Commissioner Price Johnson

- Will return to the County Tuesday evening from the National Association of Counties conference in Texas
- Will attend the Council of Governments meeting Wednesday
- A meeting is scheduled later this week with the Washington Counties Insurance Fund
- A follow-up conversation will take place when the Commissioner returns regarding the Fairgrounds Strategic Planning effort
- Commissioner Price Johnson assured the public that the Commissioners' office will follow-up with the Island County Auditor about concerns expressed around the ballot issues on Camano

Commissioner Johnson

- Last week attended the annual State Auditor's Entrance Conference
- On Thursday attended the Oak Harbor Chamber Luncheon where the Best of Whidbey awards were presented, congratulations to all the winners in the community
- On Friday attended the Discover Washington Youth Heritage Project Town Hall Meeting
- Congratulations to the organizers of the annual Oak Harbor Race Week
- Calendar engagements include an SRF Loan Committee meeting on Tuesday; Council of Governments meeting on Wednesday along with RTPPO and the Law and Justice Council meetings; and on Thursday will attend the Catholic Community Services meeting regarding additional services to the community along with attending a meeting for the Cascade Loop
- The RFP for drug treatment and recovery services has been presented to the Commissioners, effectively coordinated with the Judges' staff, and scheduled for release tomorrow

Commissioner Emerson left the meeting at 6:25 p.m.

ACTION TAKEN:

Motion by Commissioner Price Johnson to adjourn the meeting, second by Commissioner Johnson. Motion carried (2-0)

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There being no further business to come before the Board the meeting adjourned at 6:26 p.m.
The Board will meet next in Regular Session on August 1, 2013 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Jill Johnson, Chair

Kelly Emerson, Member

Helen Price Johnson, Member

ATTEST:

Elaine Marlow, Clerk of the Board